

## Travel Plan Plus (TP+) Breakfast Meeting – Travel Plan Safari Wednesday, 27<sup>th</sup> January 2010 (8am to 10.30am)

Location: St John's Innovation Centre, Cowley Road, CAMBRIDGE CB4 0WS

Click on the following for directions to St John's Innovation Centre:

<http://www.stjohns.co.uk/contact/directions/>

Agenda (subject to amendment):

| <i>Timing</i>     | <i>Subject</i>   | <i>Lead</i>  |
|-------------------|--|--------------|
| 08:00am – 08.30am | Networking and Buffet Breakfast  |              |
| 08:30am – 08.35am | Introduction<br>- Housekeeping<br>- Outline agenda for session   | GA           |
| 08.35am – 08.45am | Introduction to St John's Innovation Centre, Janette Pallas, SJIC  | JP           |
| 08.45am – 08.55am | Importance of Travel Planning, Mike Salter, EEDA,  | MS           |
| 8.55am – 10.15am  | <p>Travel Plan Safari</p> <ul style="list-style-type: none"> <li>• Car Sharing – Thematic Expert: Liftshare</li> <li>• ECO &amp; Safe Driving – Thematic Expert: Road Safety Team</li> <li>• Cycling – Thematic Expert: Cycle Cambridge Team</li> <li>• Bus Transport – Thematic Expert: Cambridgeshire County Council</li> <li>• Train Transport – Thematic Expert: National Express &amp; First Capital Connect</li> <li>• Flexible Working – Thematic Expert: HR Team, Cambridgeshire County Council</li> </ul> <p>There will be a desk set up for each of the above subject areas.</p> <p>The facilitator at each desk will be an expert on the subject. Delegates will visit a maximum of four stations during the safari (ie 20 mins per station). The thematic expert will spend 2/3 minutes outlining what is possible – the remaining time will be spent by the delegates asking questions and queries.</p> <p>After 20 minutes a bell will sound and delegates will move to the next desk.</p> | Facilitators |
| 10.15am – 10.25am | Lessons learnt – from delegates  |              |
| 10.25am – 10.30am | Wrap-up and end  |              |