



Car Share – Smart Travel to Anglia Ruskin

Anglia Ruskin University Travel Management Plan



Car sharing...

Less...



Fewer...



Lower...

CO₂

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www.anglia.ac.uk/carshare

/travel,

As part of our Travel Plan we are committed to reduce our impact on the local and global environment.

Our car sharing scheme has been set up with [Liftshare.com](https://www.liftshare.com) to encourage car journeys to be shared and is free for our staff and students to use. Wherever you are based, you can use this scheme to save money as well as 'doing your bit for the environment'. You can car share on regular journeys or even one off journeys! **The more you share the more you save!**

What is Car sharing?

Car sharing is when two or more passengers share a journey. (Driver plus 1 or more passengers) The car sharing scheme can help you save costs by sharing travel expenses, reduce stress as driving is shared and car parking pressures will be reduced as there are less cars to fit into our car parks!

You can register regular journeys to work/study or occasional journeys such as travelling between campuses. (Business mileage is paid where two or more passengers share see www.anglia.ac.uk/hr)

Car sharing can also increase your networking opportunities by meeting other colleagues or students.

The key benefits of using the scheme are:

- Free to use.
- Share travel costs.
- Reduce carbon emissions.
- Reduces pollution and congestion on our roads.
- Reduce the stress of driving.

How can I register?

Anglia Ruskin University has set up a partnership with Liftshare.com who has over 210,000 registered members. The scheme has been created especially for our staff and students to join a private restricted group securely. **This means that you will need your University email address to log in.**

Being part of a private restricted group means that your initial search for a match will check for other members of the same restricted group. If you are not successful in finding a suitable car sharer within the group, you are able search a public group which means you can share your journeys with non University staff and students. **Click on the link below to register your details and find a car sharing partner:**

www.anglia.ac.uk/carshare (Please remember to cancel your membership when you leave!)

Safety

When it comes to travelling, every member is responsible for his or her own safety. However Liftshare do recommend that members follow some simple security measures that are outlined below:

- Avoid exchanging home addresses with your travelling companion before you meet them.
- Arrange to meet in a public place.
- Inform a friend or family member of who you will be travelling with, when and to where.
- Make sure you show each other your I.D.s – passports, student cards or driving licences – so you know you're travelling with the right person.
- You are under no obligation to travel together. If you have any doubts about your travelling companion, for any reason, you should avoid travelling with them.

For more information about safety and security of personal information please read the terms and conditions listed on the website.

Useful information

Q: I do not drive can I still join liftshare?

A: Yes, you do not have to be a car driver to join as you can register as a passenger.

Q: What happens if I do not find a suitable match?

A: Your request will only search our University database to find a suitable match.

If you are unsuccessful with finding a match, you have the option to search the UK Liftshare network.

Q: How do I contact the driver/passenger?

A: Having selected a suitable travelling match, you should make contact (to agree a time and place to meet) using the message centre on the website. It is recommended that you do not exchange home addresses (for security reasons), and all members are advised to meet in public locations such as a train station or bus station, which are easy to get to and away from, should the lift fail.

Q: Is it possible to find travelling companions of the same sex? (Single sex travelling i.e. Only females)

A: Yes, through our advanced search you can select male or female matches.

Q: What happens when I leave Anglia Ruskin University?

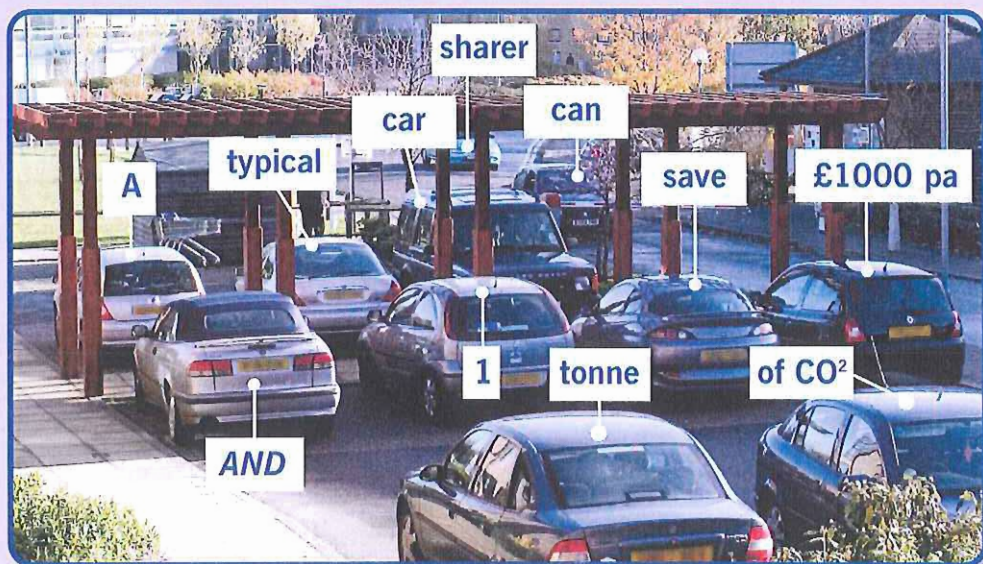
A: Please remember to cancel your membership when you leave! We will automatically cancel any student memberships after 4 years.

Q: How do we work out the fare?

A: Liftshare suggest that drivers and passengers split the cost of petrol. Please note that drivers should not make a profit from car-sharing as in most countries this can invalidate their insurance and tax. If you have any concerns please contact your insurance company directly. If you are claiming business mileage then you cannot ask your work colleagues for petrol money as the business mileage covers this. Don't forget you can claim an extra 5p a mile when carrying one or more work colleagues.
Click: www.anglia.ac.uk/hr

For further information on our travel plan, click: www.anglia.ac.uk/travel

Did you know...?



“I want to save on travel costs *and* do my bit for the environment...”

Bookable spaces for car sharers!

Chelmsford staff can book one of 12 trial spaces in Ashby House reserved for car sharers. To book one you must have a minimum of 2 staff per car. Spaces will be allocated on a first come first served basis with bookings being taken up to 1 month in advance. Each space is numbered and will be reserved for your arrival up to 9.15 am Monday to Friday. After 9.15 am the space will revert to open parking.

How To Book

- 1 Phone or email the Facilities helpdesk ext 6464 or facilities-helpdesk@anglia.ac.uk up to one month in advance. Please only send one email per car.
- 2 State vehicle registration and parking permit number.
- 3 Provide names of those car sharing (car sharers must be staff). For monitoring purposes please would you provide information on how you normally travel to campus? (i.e. drive alone or car share, bus, train etc...)
- 4 Clearly state the days you wish to book.
- 5 Please remember to cancel your booking if the space is not required so it can be reallocated.

What to do when Parking

- Park in the numbered space reserved for you
- Display email confirmation in your car windscreen

This is a pilot reservation scheme and we ask for your co-operation to help us ensure it's success and future expansion. Both staff and students can benefit from the scheme in the future.

Contact Details

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